

01 October 2026

Dear Former Pupil

GCSE Certificate Collection – Thursday 12 November 2026

You are invited into school on Thursday, 12 November 2026 to collect your GCSE certificates. These will be available from DT1 between 3.00pm and 5.00pm.

It is important that you collect your certificates, as colleges, universities and future employers may require them as formal evidence of your GCSE results. This is especially the case if you do not have access to the Education Records app, as institutions will need to see your original certificates as proof of your qualifications. If you are unable to attend on 12 November, please arrange to come into school as soon as possible after this date.

Certificates will be held at Springfield for 12 months from 12 November 2026; after this period, they will be returned to the exam board. Please note that replacement certificates can be costly, with exam boards typically charging between £40 and £60 per certificate, depending on the awarding body.

In addition, the following subjects will be issuing non-exam assessment (NEA) work for collection in DT1 that afternoon:

- Product Design
- Textiles
- Child Development
- Food & Nutrition
- Art & Photography

After 12 November, departments may dispose of any uncollected work as we are unable to store it long-term. For this reason, we strongly encourage you to attend on the day.

We look forward to seeing you.

Yours sincerely



Mrs R Millar
Examinations Officer

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THE
 DE CURCI TRUST

The De Curci Trust is a charitable company limited by guarantee registered in England and Wales with company number 10646541. Its registered office address is Springfield School, Central Road, Portsmouth, PO6 1QY, United Kingdom.

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