

10 July 2026

Dear Parent/Carer

Year 10 Work Experience - Safeguarding

As you are aware, almost all Year 10 students will soon begin their week of work experience.

This letter is just a reminder of safeguarding as students take this step towards independence.

Do check in with your child each day about how they are feeling about their work experience. With placements either vetted by EBP or set up using their own placement form, our expectation is that workplaces will be safe and welcoming. Feedback from previous cohorts has been extremely positive.

However, if you do have any concerns about the suitability of the placement, please contact the school on [023 9237 9119](tel:02392379119) or via contact@springfield.uk.net and direct your query to **Mrs Millar**.

With any concerns relating to safeguarding, please call the school immediately and ask to speak to **our Designated Safeguarding Lead, Mr Brimacombe**. If you are unable to get through to the school, please contact **Portsmouth Safeguarding Children's Partnership** - <https://www.portsmouthscp.org.uk/> on 0845 671 0271

If your young person's placement falls through for any reason, please contact the school. Year 10s who are not in a workplace should come to school as usual.

We look forward to hearing about Year 10 students' experience of work. There will be a debrief session on the afternoon of Monday, 20 July, within the school day.

Best wishes



Laura Burden
Lead for Aspiration and Enterprise



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THE
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